



South Carolina
Department of Labor, Licensing and Regulation



110 Centerview Drive
Post Office Box 11329
Columbia, SC 29211-1329
(803) 896-4300

Henry D. McMaster
Governor

Emily H. Farr
Director

9/20/2022

Chief Kenneth T Gilfillan
Hickory Grove Volunteer Fire Department
3710 Sawmill Road
Hickory Grove, SC 29717

Dear Chief Gilfillan,

Your organization was included in the LLR budget in the 2022-23 State Appropriations Act for a one-time, non-recurring appropriation of \$83,333.34 in state general funds. LLR will execute a Memorandum of Understanding (MOU) with your organization in order to memorialize the requirements/uses and accountability measures associated with these funds.

In order to initiate this process, please complete the Non-Recurring Appropriations Request form included with this communication, providing a description of the project associated with this funding, goals to be accomplished, proposed measures to evaluate success in implementing and meeting the goals, a copy of the adopted budget for the current year for the particular effort/project to be undertaken using these funds, and a copy of your most recently issued audited financial statements. These items must be submitted in their entirety and may be shared with the Executive Budget Office through the Department of Administration or published online on the LLR website pursuant to the Governor's Executive Order 2022-19.

Please email the requested documentation to Lauren Wright by October 15, 2022 and include the names, direct phone numbers and email addresses of your programmatic and fiscal contacts. Upon receipt and review of the information provided, LLR will reach back out with any questions, and a draft MOU will be finalized between LLR and your organization, prior to any funds being disbursed.

If you have any additional questions, please contact Lauren Wright at 803-896-4320 or by email at lauren.wright@llr.sc.gov.

Sincerely,

Patrick Jarvis, CGFO
Director of Finance and Procurement